## Management Services in Government

## **INDEX**

## Volume 28 — 1973

		No.	Page
AUDIT—MANAGEMENT, IN DEFENCE		2	73
BILL PAYING AND VOTE ACCOUNTING ON AN EDP SYSTEM		3	148
BOOK NEWS		1	48
		2	115
		3	170
CIVIL SERVICE—JOB SATISFACTION IN THE, A PERSPECTIVE.		3	133
COMPARE AND CONTRAST O AND M AND MBO		3	158
BILL PAYING AND VOTE ACCOUNTING ON AN EDP SYSTEM .		3	148
COMPUTER INSTALLATIONS FOR GOVERNMENT DEPARTMENTS.		1	56
		2	Supp.
		3	172
		4	228
LONDON AIRPORT CARGO EDP SCHEME	4	1	18
THE WORK OF THE CENTRAL COMPUTER AGENCY		4	217
THE WORLD OF THE CENTRE COMPONENT OF THE PERSON OF THE PER		4	/
DEFENCE—MANAGEMENT AUDIT IN		2	73
DEMONSTRATION ROOMS—HMSO REPROGRAPHIC		1	39
DEVELOPING A RESEARCH AND INFORMATION SERVICE FOR MS .		4	201
DEVELOPMENTS IN THE ORGANIZATION OF GOVERNMENT DEPART	MENTS	2	67
ENVIRONMENT—DEPARTMENT OF, STREAMLINING THE PAY SYSTEM	м.	4	196
EVALUATION STUDY OF JOB APPRAISAL REVIEWS		4	188
FILING—IS YOUR, REALLY NECESSARY?		1	31
FLEXIBLE HOURS EXPERIMENTS		4	182
FORMS—A REVIEW OF		3	140
FORMS—A REVIEW OF		3	140
GOVERNMENT—			
DEPARTMENTS, DEVELOPMENTS IN THE ORGANIZATION OF .		2	67
MACHINERY OF, IN GREAT BRITAIN		1	44
MANAGEMENT CONSULTANTS IN		2	106
GROUP RELATIONS TRAINING		1	14
HMSO REPROGRAPHIC DEMONSTRATION ROOMS		1	39
INFORMATION RETURNS-REGULAR, REDUCING THE FLOW OF .		2	85
INLAND REVENUE—THE CHIEF INSPECTOR'S BRANCH OF, MBO IN .		2	97
			229

					No.	Page
IS YOUR FILING REALLY NECESSARY?					1	31
JOB APPRAISAL REVIEWS—AN EVALUATION STUDY O	F				4	188
JOB SATISFACTION IN THE CIVIL SERVICE—A PERSPE	CTIVE				3	133
LET'S BE PRECISE					1	7
LETTERS TO THE EDITOR					1	50
					4	227
LONDON AIRPORT CARGO EDP SCHEME		•	٠	•	I	18
MACHINERY OF GOVERNMENT IN GREAT BRITAIN					1	44
MAKING ROOM FOR MANAGERS IN WHITEHALL.					2	61
MANAGEMENT AUDIT IN DEFENCE					2	73
MANAGEMENT BY OBJECTIVES—						
AND O AND M, COMPARE AND CONTRAST .					3	158
IN THE CHIEF INSPECTOR'S BRANCH OF INLAND	REVE	NUE		•	2	97
MANAGEMENT CONSULTANTS IN GOVERNMENT .					2	106
MANAGEMENT-PERSONNEL, FREEDOM AND CONTROL		•			4	177
MANAGEMENT REVIEW—PRISON, THE THIRD STAGE				•	2	79
MANAGEMENT SERVICES—DEVELOPING A RESEARCH	AND	INFO	RMATIC	ON		
		•			4	201
MANAGEMENT—THE TOOLS OF		•			3	121
MANAGERS—MAKING ROOM FOR, IN WHITEHALL			•		2	61
MICROCOPYING—SYSTEMS DESIGN WITH, IN MIND					1	36
MORE O AND M THOUGHTS ON TRAINING .		•		٠	4	210
NEW OFFICE EQUIPMENT						
Accounting, Adding, Calculating and Invoicing						
ANGULA ELECTRIC CALCULATORS					4	226
NCR C399 ACCOUNTING COMPUTER					2	110
SUMLOCK ANITA 1233P ELECTRONIC THREE-STO	RE CA	LCUL	ATOR		1	29
SUMLOCK ANITA 811 POCKET CALCULATOR					3	167
Dictating and Typing						
BUSINESS DATA REDACTRON AUTOMATIC TYPEW	RITER	S			1	30
CALCULATING SYSTEMS DIEHL AUTOTEXT .					3	169
DICTAPHONE 'THOUGHT TANK'					2	114
IBM SELECTRIC 82C CORRECTING TYPEWRITER					2	111
OLIVETTI EDITOR SI4 ELECTRONIC AUTOMATIC	TYPEV	VRITE	R		1	27
					2	110
Duplicating, Microfilming and Photocopying						
AGFA-GEVAERT COPEX D4000 MICROFILM FLOW	CAME	RA			2	113
BELL & HOWELL 'BRIEFCASE' MICROFICHE REAL	DER .				1	25
BELL & HOWELL INTERCOM 16 MM MICROFILM	RECOR	DER			4	224
BELL & HOWELL MICROLITE MICROFICHE READ	ER .				4	223
BLOCK & ANDERSON RICOPY HI-START 4 DYELD	NE COI	PIER			ī	30
CAPS MICRO-SCAN SYSTEMS K-100 ESCORT MICRO	FICHE	REA	DER		1	25
CAPS PROJECT 3 READER/PRINTERS .					2	112
GEHA AUTOMAT 2000SR					1	29
GESTETNER MODELS 210SA3, 211SE4, 213 OFFSE	T DUP	LICA'	FORS		4	221

		No.	Page
NEW OFFICE EQUIPMENT			
Duplicating, Microfilming and Photocopying—Continued			
KODAK EKTALITE MICROFICHE READER		I	26
KODAK RECORDAK RELIANT 700 MICROFILM CAMERA AND I	NSTA-		
MATIC PROCESSOR		1	28
NCR MAGNEDEX MICROFICHE STORAGE TRAY		4	224
OZALID 165 DIAZOPRINTER AND COLLATOR		2	III
OZALID GRAPHITON DRY TRANSFER LETTERING		2	112
PITNEY-BOWES MODEL 252 COPIER		4	223
PITNEY-BOWES MODEL 262 ELECTROSTATIC COPIER		2	114
PLESSEY REMOTECOPIER FACSIMILE TRANSMISSION		1	27
ROTAPRINT EPC2 MASTER-MAKER FOR 'ROTAPRINT SYSTEM OF	NE'.	2	113
SCOTTISH INSTRUMENTS DEK MICROFICHE DUPLICATOR .		3	168
SCOTTISH INSTRUMENTS MISI-201 MICROFICHE READER/PRINTE	R.	4	223
3M MODEL 169 MICRO-JACKET FILLER		3	169
3M MODEL 201 READER/PRINTER		4	224
3m model 600 reader/printer		3	168
3M MODEL 700 READER/READER PRINTER		1	26
3M MODEL 235 'VHS' COPIER		4	225
,		•	
Other Machines and Office Equipment			
	AND		
GENERATORS	AND	4	225
ANGULA FOLDING, AND FOLDING/INSERTING MACHINES .	•	•	226
KALAMAZOO SPEEDFLEX VISIBLE INDEX CABINET		4	167
PITNEY-BOWES MODEL 1192 LETTER OPENER		3	166
PITNEY-BOWES MODEL 1192 LETTER OPENER		3	222
RONEO VICKERS PORTASTRIP STRIP INDEX BINDER		4	221
	•	4	167
STROMBERG MODEL 250 DATE AND TIME STAMP RECORDER .	•	3	107
O AND M—			
AND MBO, COMPARE AND CONTRAST		3	158
THOUGHTS ON TRAINING, MORE		4	210
TRAINING IN THE FUTURE		4	200
ORGANIZATION OF GOVERNMENT DEPARTMENTS—DEVELOPMENTS	IN .	2	67
ON ON THE OWNER OF THE OWNER OWNER OF THE OWNER OW		-	-,
PAY SYSTEM—THE DOE, STREAMLINING		4	196
PERSONNEL MANAGEMENT—FREEDOM AND CONTROL	•	•	177
	•	4	161
PLANNING FOR TELEPHONE COVERAGE		3	
PNEUMATIC TUBE SYSTEM—A, REVITALIZING		3	144
PRISON MANAGEMENT REVIEW—THE THIRD STAGE	•	2	79
REDUCING THE FLOW OF REGULAR INFORMATION RETURNS .		2	85
REPROGRAPHIC—HMSO, DEMONSTRATION ROOMS		1	39
RESEARCH AND INFORMATION SERVICE FOR MS—DEVELOPING A .		4	201
REVIEW OF FORMS—A		-	140
REVITALIZING A PNEUMATIC TUBE SYSTEM		3	144
REVITABLENO A PREUMATIC TUDE SISIEM		3	144
STAFF INSPECTOR—A, WHAT IS?		3	153
		3	200

						No.	Page
STAFF SUGGESTIONS SCHEMES .						1	41
STREAMLINING THE DOE PAY SYSTEM	M .					4	196
SYSTEMS DESIGN—WITH MICROCOPY	ING IN	MIND				1	36
TELEPHONE COVERAGE—PLANNING	FOR					3	161
TOOLS OF MANAGEMENT—THE .						3	121
TRAINING-							
GROUP RELATIONS						1	14
MORE O AND M THOUGHTS ON						4	210
O AND M, IN THE FUTURE .						4	200
VOTE ACCOUNTING—BILL PAYING A	ND, ON	AN ED	P SYST	EM.		3	148
WHAT IS A STAFF INSPECTOR? .						3	153
WHITEHALL—MANAGERS IN, MAKIN	G ROO	M FOR				2	61
WORK OF THE CENTRAL COMPUTER	AGEN	су—тн	E .			4	217

